

Mission:
To protect, promote & improve the health
of all people in Florida through integrated
state, county & community efforts.



Rick Scott
Governor

John H. Armstrong, MD, FACS
State Surgeon General & Secretary

Vision: To be the Healthiest State in the Nation

<date>

<applicant>
<facility name>
<applicant address>

RE: Receipt of Application for Public Swimming Pool Operating Permit
<facility name>
<facility address>

Dear <applicant>

This is to acknowledge receipt of an application for an operating permit for the above referenced public swimming pool on <date of application>. You have met the preliminary submittal requirements of Chapter 514.03(1), Florida Statutes (FS), and may file an application for a public pool construction permit with your local building authority. The department will review your application for completeness and notify you and the local building authority of any critical health and safety code inconsistencies found in your proposal that must be addressed before an operating permit can be issued. The Florida Department of Health (FDOH) may request additional information within 30 days.

Please provide us with any changes to the application or plans submitted. After construction is completed and prior to opening, FDOH must conduct an initial inspection. Please provide at least 5 working days notice to schedule this inspection. Prior to issuing your operating permit allowing you to open to the public we will require:

1. A set of plans and specifications as approved for construction by the local building authority,
2. A copy of the final inspection from the local building authority as defined in section 553.71, FS.,
3. The annual operating permit fee.

Thank you for your cooperation in this matter. Please contact <name> at the FDOH in <county> at <phone> if you have any questions.

Sincerely,

<name>
<title>